

# Northern Tier Community Action



*Serving Cameron, Elk, McKean, and  
Potter Counties*

Anthony Moscato, Board President  
David Greene, Executive Director

# Locations

**Bradford I Center**

20 Russell Blvd., Building C  
Bradford, PA 16701  
Phone: (814) 368-4809  
Classroom hours: 9:30-3:00

**Bradford II Center**

YWCA at 24 West Corydon  
Bradford, PA 16701  
Phone: (814) 368-8551  
Classroom hours: 8:30-2:00

**Bradford III Center**

20 Russell Blvd., Building C  
Bradford, PA 16701  
Phone: (814) 363-9265  
Classroom hours: 8:30-2:00

**Coudersport Center**

165 Route 6 West  
Coudersport, PA 16915  
Phone: (814) 274-7017  
Classroom hours: 8:30-2:00

**Emporium Center**

Woodland Elementary School, Room 54  
603 Woodland Avenue  
Emporium, PA 15834  
Phone: (814) 486-4000 x2054  
Classroom hours: 8:45-2:15

**Johnsonburg Center**

607 Center Street  
PO Box 233  
Johnsonburg, PA 15845  
Phone: (814) 965-5627  
Classroom hours: 9:00-2:30

**Kane I Center**

226 Chestnut Street  
Kane, PA 16735  
Phone: (814) 837-9392  
Classroom hours: 8:30-2:00

**Kane II Center**

226 Chestnut Street  
Kane, PA 16735  
Phone: (814) 837-8068  
Classroom hours: 8:30-2:00

**Otto Eldred Center**

158-160 Main Street  
PO Box 631  
Eldred, PA 16731  
Phone: (814) 225-2200  
Classroom hours: 8:30-2:00

**Port Allegany I Center**

504 North Main Street  
Port Allegany, PA 16743  
Phone: (814) 642-2807  
Classroom hours: 8:30-2:00

**Port Allegany II Center**

Port Allegany Elementary School  
85 Clyde Lynch Drive  
Port Allegany, PA 16743  
Phone: (814) 642-9557 x8  
Classroom hours: 8:30-2:00

**Ridgway Center**

225 South Street  
Udarbe Complex, Room 2  
Ridgway, PA 15853  
Phone: (814) 772-4030  
Classroom hours: 8:30-2:00

**St. Marys Center**

North Star Properties  
513 East Arch Street  
St. Marys, PA 15857  
Phone: (814) 781-7776  
Classroom hours: 8:30-2:00

**Elk County Home Base**

North Star Properties  
513 East Arch Street  
St. Marys, PA 15857  
Phone: (814) 781-6666

**McKean County Home Base**

158-160 Main Street  
PO Box 631  
Eldred, PA 16731

**Potter County Home Base**

165 Route 6 West  
Coudersport, PA 16915  
Phone: (814) 274-7132

# History & Facts

In 1964, the Federal Government created a panel of child development experts to design a program to help communities overcome the barriers of young children living in poverty. The findings of that panel report became the blueprint for Project Head Start.

*Project Head Start*, launched as an eight-week summer program by the Office of Economic Opportunity in 1965, was designed to help break the cycle of poverty by providing preschool children of low-income families with a comprehensive program to meet their emotional, social, health, nutritional, and psychological needs. Recruiting children age three to school entry age, Head Start was enthusiastically received by education, child development specialists, community leaders and parents across the nation.

In 1969, Head Start was transferred from the Office of Economic Opportunity to the Office of Child Development in the US Department of Health, Education and Welfare, and has now become a program within the Administration on Children, Youth and Families in the Department of Health and Human Services. A well established, though still an innovative program, Head Start has had a strong impact on communities and early childhood programs across the country.

Head Start programs are operated by over 1500 community-based organizations, including school districts, universities, community health centers, tribal governments, Alaska Native Corporation, city and county governments, Community Action Agencies, and other profit and nonprofit organizations.



Northern Tier Community Action Head Start is a pre-kindergarten program that provides educational and social opportunities to enhance the healthy development of children. Our program provides support for the families in Cameron, Elk, Potter, and McKean counties. Our goal is to help the children prepare for kindergarten and to reach their full potential in school as well as later in life.

Northern Tier Community Action Corporation Head Start's philosophy is focused on meeting the needs of the children and families we serve. These needs include good health, high-quality food, warmth, love and security, development of a good self-concept, successful daily learning experiences, freedom of exploration and expression, and character building. Our program is dedicated to providing the highest quality comprehensive services in child development and school readiness. We strive for collaborative relationship with other organizations that provide services to young children and families. Our combined efforts provide the opportunity for parents to choose a nurturing learning environment that best suits the needs of each child and his or her family.

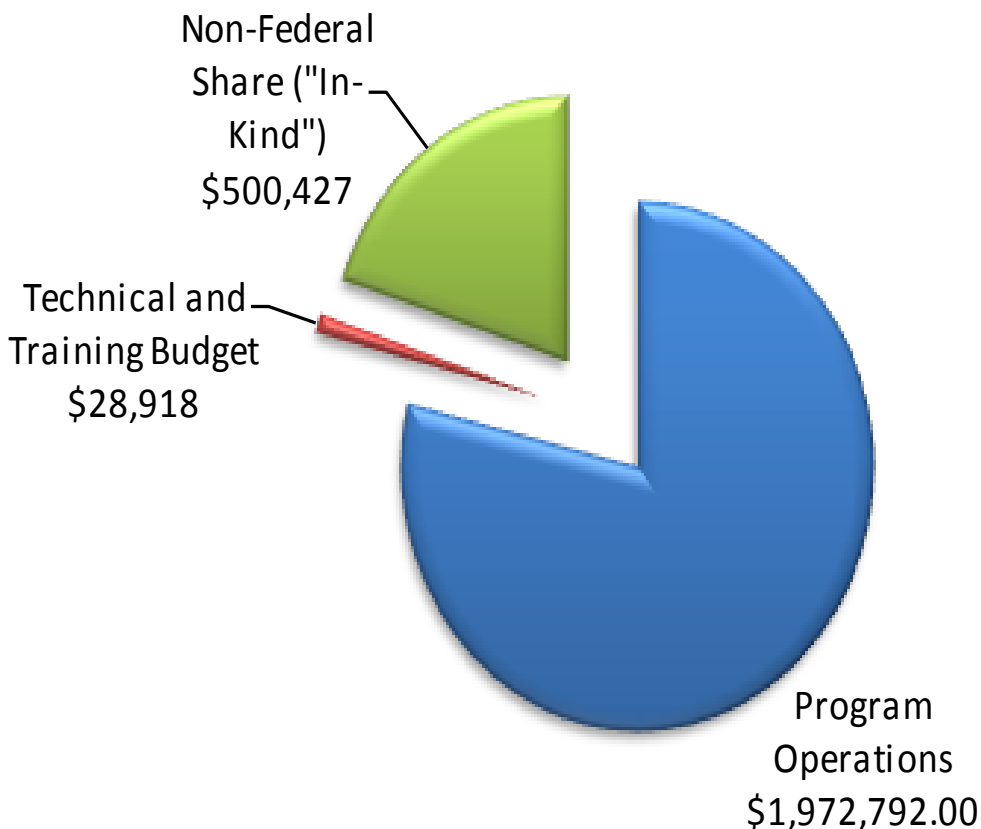
### MISSION STATEMENT

Northern Tier Community Action Head Start is committed to providing quality services that promote learning, growth, development of self-worth and dignity for the children and families that we serve.

# Management and Supervision

- **Head Start Director:** Debra Sidelinger
- **Family and Community Manager/Transportation Manager:**  
Marcy Boswell
- **Education Managers:** Jodi Guisto & Loren Wendel
- **Health and Nutrition Manager:** Bonnie Halquist
- **Profession Development Coordinator:** Tricia Juran
  - **Administrative Assistant:** Mary Goss
  - **Fiscal Bookkeeper:** Tracy Metcalf
- **Information Technology:** Wendy Luckenbill

## Funding Breakdown





# Board of Directors

## Officers

**Board President:** Mr. Anthony Moscato

**Board Vice President:** Mr. George E. Hults

**Board Treasurer:** Padraic McGrath, CPA

**Board Secretary:** John Robinson, Client

Sector Representative

<u>Name</u>	<u>County</u>
Phil Jones Reverend Joseph Short Richard Balizet Donald (Pat) Walker Rose Bloom	Cameron
Robert P. Caskey, CPA Fritz Lecker Bonnie Skellen	Elk
Carol Duffy Dana Mackey	McKean
R. Gale Monroe Terry Simkins Thomas R. Tyler	Potter



# HEAD START

## Policy Council


### Officers

Chairperson: Jacqueline Howard

Vice Chairperson: Gabrielle Floyd

Secretary/Treasurer: Alexis Reed



<u>Representative</u>	<u>Alternate</u>	<u>Community Representative</u>
Gabrielle Floyd	Sara Bunce	Bonnie Lewis
Adam Harp	Stephanie Yaworsky	Bruce Skinner
Allan Kline	Kristina Miller	Alexis Reed
Katie Marshall	Heidi Ray	
Amanda Crumrine		
Stephanie Bevacqua		
Jacqueline Howard		
Courtney Carlson		
Adah Meacham		
Sarah Babcock		
Denise Kennedy		
Taylor Nissel		
Val Seybert		

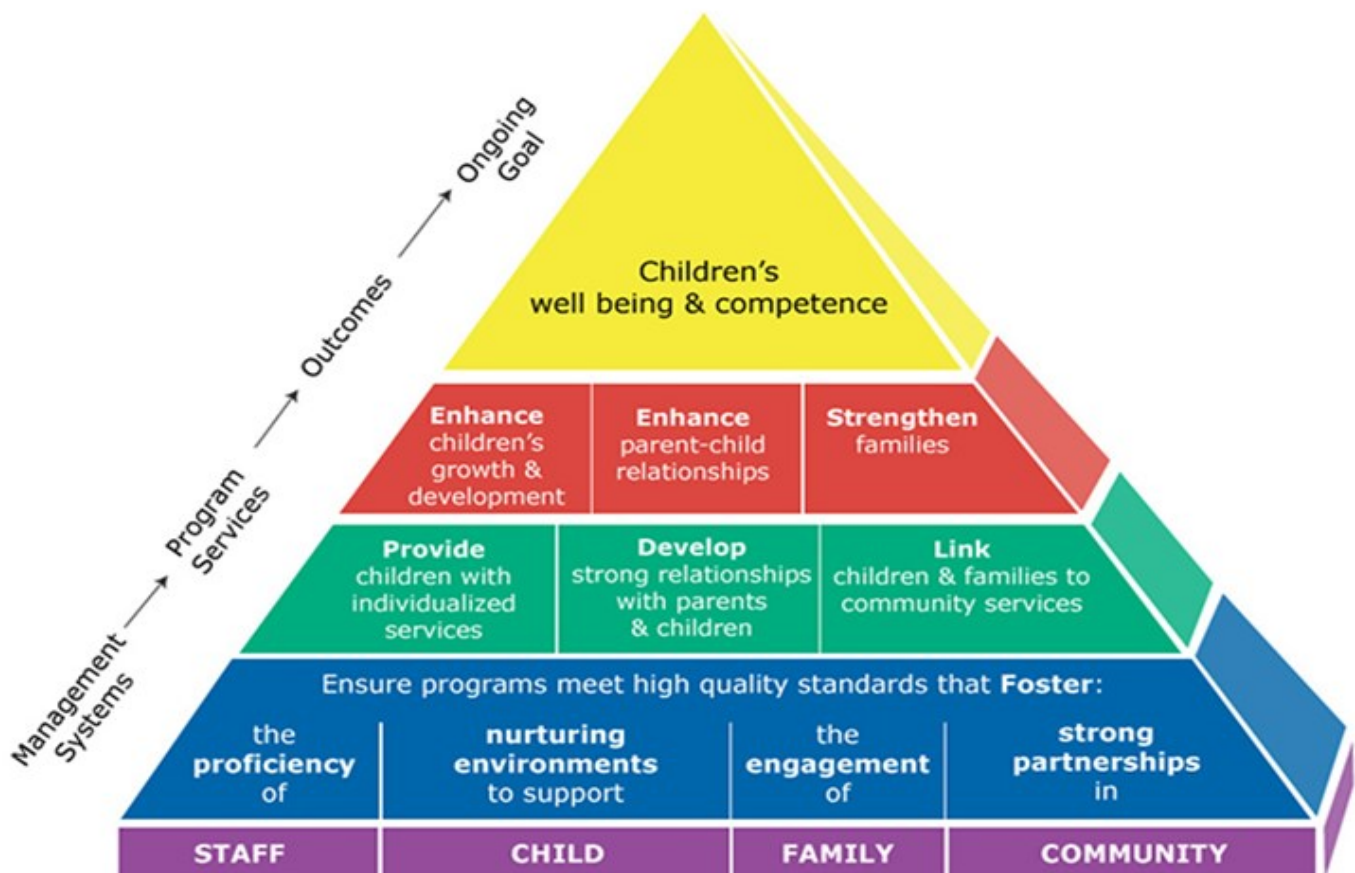


# What is School Readiness?

The Office of Head Start (OHS) defines school readiness as children being ready for school, families ready to support their children's learning, and schools ready for the children who enter their doors. Children's school readiness is measured by the skills set out in the five domains of the **Head Start Child Development and Early Learning Framework**:

- Language and Literacy
- Cognition and General Knowledge
- Approaches to Learning
- Physical Development and Health
- Social and Emotional Development

Families are engaged in their children's learning and development and poised to support the lifelong success of their child. Head Start recognizes that parents are their children's primary teachers and advocates. As Head Start programs, parents, and schools work together to promote school readiness and engage families as their children make the transition to kindergarten, schools become ready for children.





# TRANSITION to Kindergarten

**What do we mean when we say “transition to kindergarten?”** The word transition refers to the process of change. Transitioning to kindergarten is one of the most significant changes a child will experience in their life. This is a time that can be very stressful for a young child. They are leaving either the home environment or the familiar environment of their preschool classroom to enter a new place.

**What opportunities will my child and family have that will help make the transition to kindergarten smoother?** Families in Head Start will have the opportunity to participate in transition activities throughout the year. They can be an advocate for their child by participating on the Transition Advisory Board alongside Head Start staff and school district personnel. They can also attend a transition meeting with the school district to ask questions and share information about their child. Children will also be invited to participate in a kindergarten visit where they will get to meet kindergarten teachers and other adults in the building that they will see often!

**How will my child benefit from effective transitions?** Your child will gain increased self-confidence, improved relations with other children and adults, increased motivation, and an openness to new experiences.



# 2017-2018 Budget

Budget Category	Specific Category	Budgeted Amount	T/TA Budget	Non-Federal Share Budget
Personnel	Management, Staff, and Substitutes	\$977,837	\$0	\$0
Fringe Benefits	Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI), Health, Dental, Retirement	\$548,420	\$0	\$0
Travel	Staff Out-Of-Town Travel	\$350	\$0	\$0
Supplies	Office, Classroom, Health	\$36,505	\$0	\$13,907
Contractual	Administrative Services (e.g., Legal,)	\$2,000	\$0	\$0
Contractual	Health / Disabilities Services/Dietician	\$7,423	\$0	\$0
Contractual	Food Service	\$37,242	\$0	\$0
Contractual	Child Transportation Services	\$37,829	\$0	\$0
Contractual	Training and Technical Assistance	\$0	\$28,918	\$0
Contractual	Other Contracts	\$10,750	\$0	\$14,329
Other	Rent	\$165,240	\$0	\$0
Other	Utilities, Telephone	\$33,000	\$0	\$69,249
Other	Insurance(s)	\$12,967	\$0	\$0
Other	Building & Equipment Maintenance	\$21,680	\$0	\$0
Other	Local Travel	\$25,001	\$0	\$0
Other	Volunteers	\$0	\$0	\$402,942
Other	Parent Services	\$2,629	\$0	\$0
Other	Accounting, Audit, Payroll Services	\$16,358	\$0	\$0
Other	Publications/Advertising/Printing/ Postage	\$10,575	\$0	\$0
Other	Other	\$26,986	\$0	\$0
<b>Total</b>		<b>\$1,972,792.00</b>	<b>\$28,918</b>	<b>\$500,427</b>
Other Funding	Child & Adult Care Food Program	\$160,038		
Other Funding	Head Start State Supplemental	\$85,333		

# Program Performance Summary Report

From December 11-15, 2017, The Administration for Children and Families (ACF) conducted a Focus Area Two Monitoring Review of the Northern Tier Community Action Corporation, Head Start program. This report contains information about the grantee's performance and compliance with the requirements of the Head Start Program Performance Standards or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007*.

Observations were conducted in preschool center-based classrooms using the Pre-K Classroom Assessment Scoring System (CLASS®) during the week of 12/12/2017 through 12/14/2017.

The CLASS® tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale. Our program's scores were the following:

## **DOMAIN Scores**

Emotional Support: 6.3333

Classroom Organization: 6.0139

Instructional Support: 3.4306

## Audit

Northern Tier Community Action Corporation's most recent financial audit revealed no deficiency or material weaknesses. Information about the agency's audit is publically available and may be viewed at

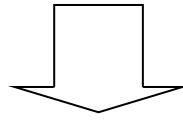
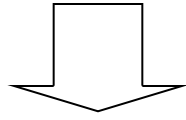
<http://www.ntcac.org>.

# Outcome Results for the Head Start Learning Outcomes Framework:

## Central Developmental Domains for Children

<b>Central Developmental Domains or Children</b>	<b>% Above/At</b>	<b>Outcome Grades</b>
<b>Approaches to Learning</b>	<b>98%</b>	<b>Excellent</b>
<b>Social and Emotional Development</b>	<b>98%</b>	<b>Excellent</b>
<b>Language and Literacy</b> <ul style="list-style-type: none"> <li>• Language and Communication</li> <li>• Literacy</li> </ul>	<b>93%</b> <ul style="list-style-type: none"> <li>• 99%</li> <li>• 87%</li> </ul>	<b>Excellent</b> <ul style="list-style-type: none"> <li>• Excellent</li> <li>• Very Satisfactory</li> </ul>
<b>Cognition</b> <ul style="list-style-type: none"> <li>• Mathematics</li> <li>• Scientific Reasoning</li> </ul>	<b>91%</b> <ul style="list-style-type: none"> <li>• 89%</li> <li>• 94%</li> </ul>	<b>Very Satisfactory</b> <ul style="list-style-type: none"> <li>• Very Satisfactory</li> <li>• Excellent</li> </ul>
<b>Perceptual, Motor, and Physical Development</b>	<b>100%</b>	<b>Excellent</b>
<b>Overall Outcome Results Audit Grades for 2017-2018</b>	<b>95%</b>	<b>Excellent</b>

# Positive Findings



## Highest Outcome Results for Children Age 4—100% and Excellent Audit Grades across 12 Domains

Relationships with Adults	Emotional and Behavioral Self-Regulation
Emotional Functioning	Sense of Identity and Belonging
Writing	Reasoning and Problem Solving
Gross Motor	Health Safety and Nutrition
Vocabulary	Attending and Understanding
Fine Motor	Communicating and Speaking

## Highest Outcome Results for Children Age 3—100% and Excellent Audit Grades across 4 Domains

Sense of Identity and Belonging
Reasoning and Problem Solving
Gross Motor
Fine Motor

The overall outcome results audit finding and grade for the **93 children who transitioned** from Head Start to Kindergarten was **97%** above/at achievement of age-appropriate skills and outcome goals for an **Excellent** audit grade. This was a **1%** increase from the 2016-2017 program year audit grade of 95%.





**PROGRAM GOAL #1:** NTCAC will demonstrate commitment to continuous improvement and strong teaching practices to ensure children enter kindergarten with the skills and resources they need to be successful.

**PROGRAM GOAL #2:** NTCAC will utilize and fully integrate the Positive Behavior Interventions and Support (PBIS) framework to foster social-emotional competence in children, families, and staff.

**PROGRAM GOAL #3:** NTCAC will develop an effective system of monitoring, communication, and information-sharing, between NTCAC's Head Start program, staff, management, parents, as well as collaborative partners that enhances our ability to coordinate seamless services for children and families.



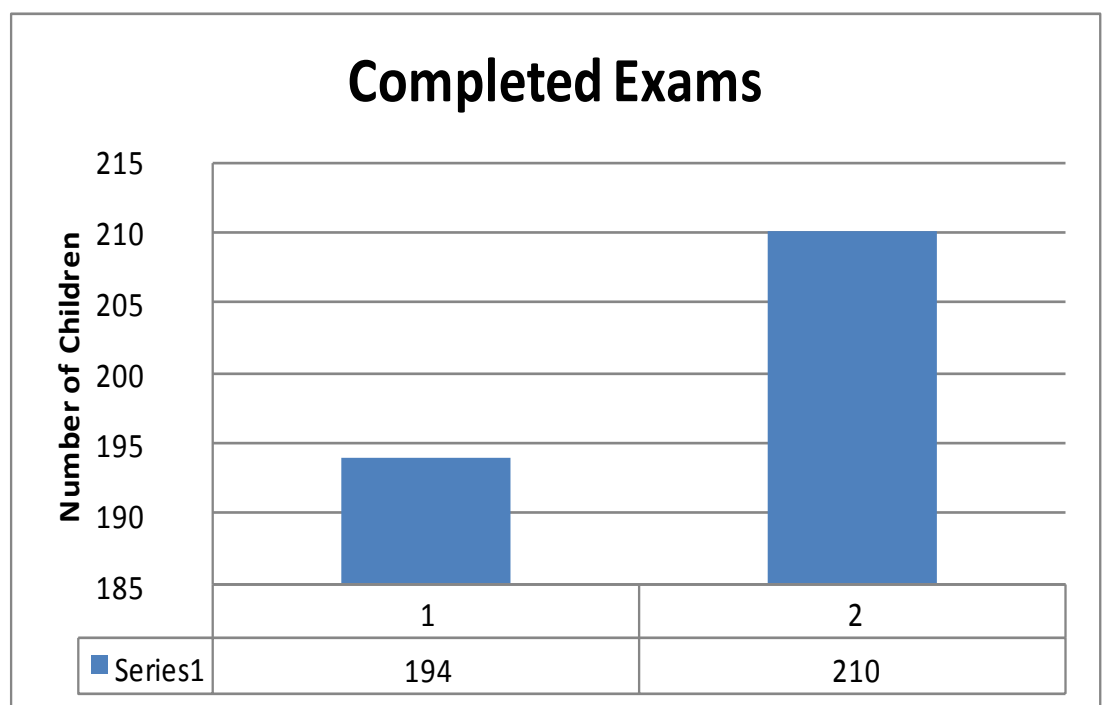


Head Start is a holistic program that also includes health education. With educational opportunities provided to both parents and children on the importance of physical and dental health, we strive to improve the overall health of all our students. Per Head Start regulations, every child enrolled in Head Start is required to obtain a physical and dental exam within 90 days of enrollment. If a child does not have a medical or dental home, our staff help connect them to resources. We are also pleased to provide a mobile dentist in our centers thanks to partnerships with area dentists. At Head Start we work to remove any barriers to a healthier lifestyle.

Bar 1 represents the total number of dental exams completed.

Bar 2 represents the total number of physical exams completed.

Over 77% of our students have current dental exams while 84% have current physical exams.







# Family Engagement

**As your child's first and most influential teacher, parents have an important role in Head Start. Parents are always welcome in the classroom by helping with or leading activities or projects, field trips, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class.**

## ***How do parents and staff work together?***

**Family Service Workers** meet with the families in their homes and assist them in setting school readiness goals and expressed family need goals. They follow up with families by providing information and referrals as needed to help families accomplish the goals they set.

**Teachers** meet with the child's family four times each year for two conferences and two home visits. Parents are provided with a copy of the child's progress at least twice a year. Parents/Guardians are encouraged to volunteer time in the classrooms as often as possible. We have an ***"Open Door"*** policy for parents/guardians to come to the classroom at any time.

## ***How do parents share their ideas, gifts, and talents with the Head Start program?***

**PCC** – Parent Committee Meetings are held monthly. At these meetings, family and staff discuss center and community concerns and suggestions. Presenters discuss topics of interest chosen by the participants and a craft or activity is scheduled.

**Policy Council** is the advisory board of the Head Start program. Parents, guardians and community volunteers meet monthly to plan for the future of Head Start. The meetings are held on the second Thursday of each month at the Northern Tier Community Action Corporation's Conference room.



### Ways to Get Involved at Head Start

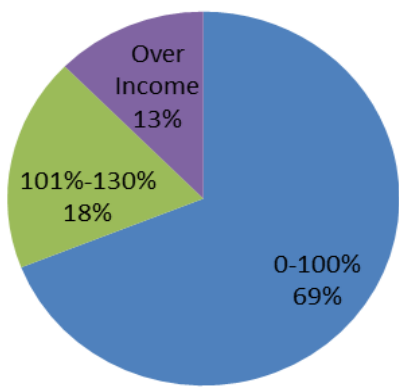
- Family Literacy Functions
- Home Visits
- Board of Directors
- Committees
- Program planning/design
- Parent Meetings
- Home Base Socializations
- Volunteer opportunities
- Family Partnerships
- Trainings
- Parent/Teacher Conferences
- Policy Council
- Volunteer training program
- Curriculum input
- Referrals for information

# Program Information

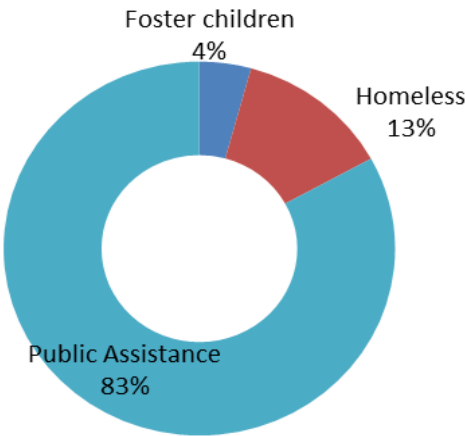
## Eligibility and Enrollment

Enrollment	Head Start		
Average Monthly Enrollment	Reported	Funded	Status
251	251	251	Reported

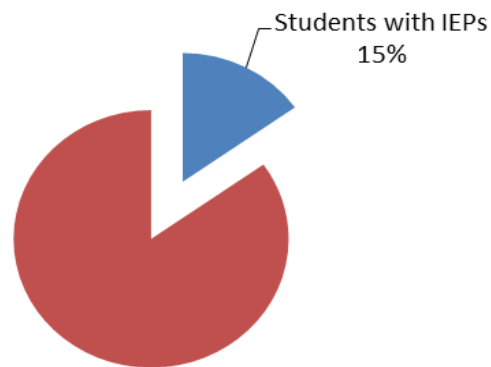
Enrollment by Income Eligibility



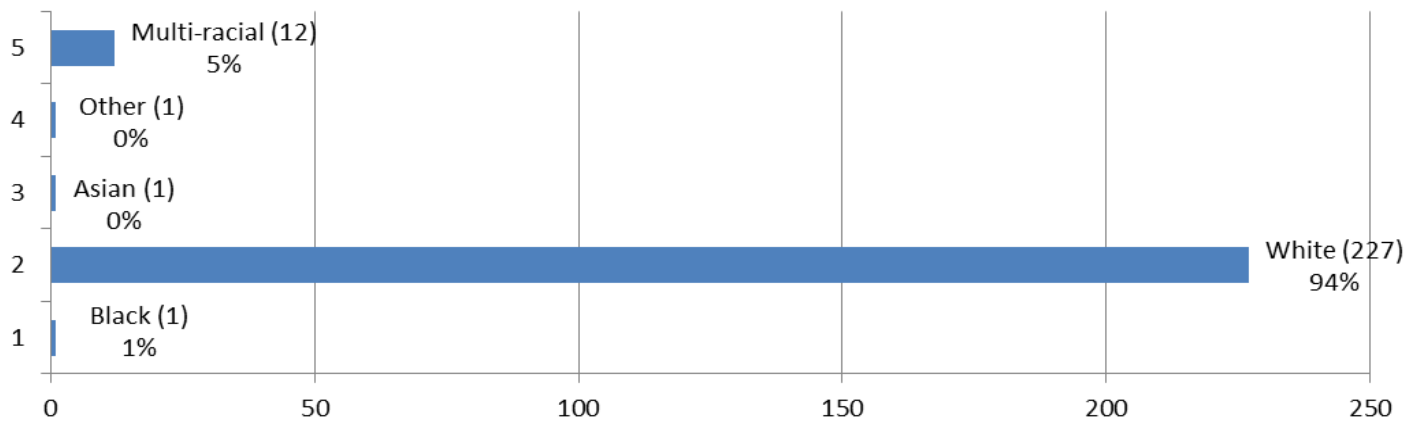
Categorical Eligibility



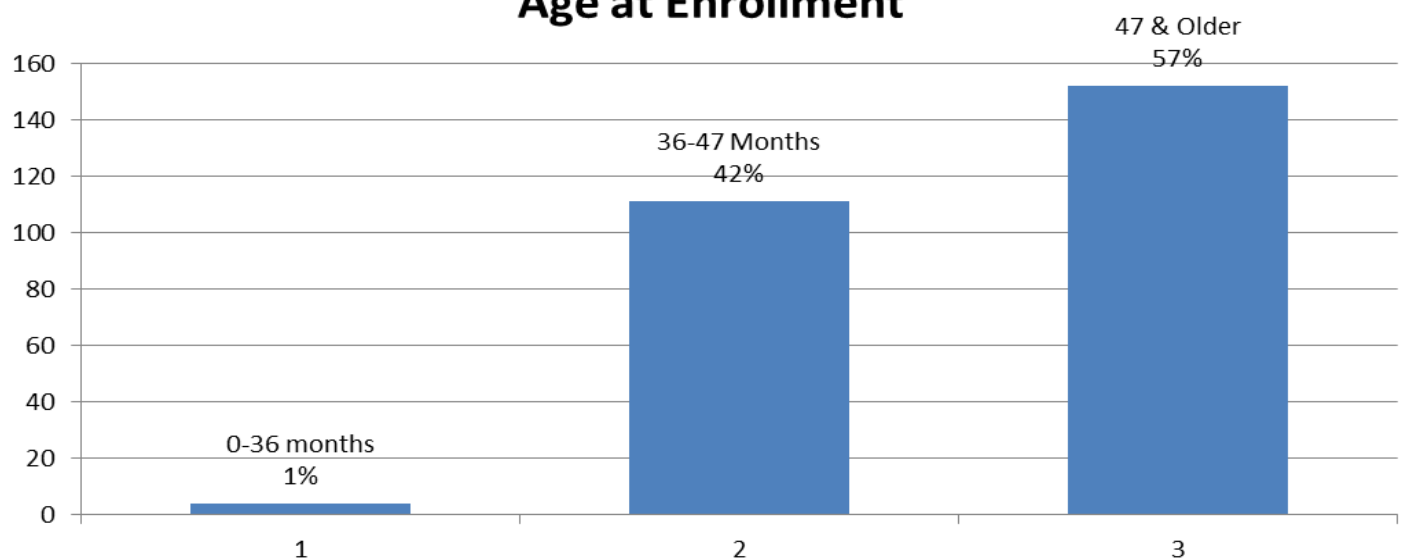
## Enrollment of Children with Individualized Education Plans (IEP)



## Enrollment by Race



## Age at Enrollment





“(The teachers) have been nothing but amazing with my children. They are patient, kind, and have taught my children so much.”

“My boys have come so far already and the staff has gone above and beyond helping them and being patient with them and so understanding of their special needs.”



“(My child's teachers) are truly wonderful! I am EXTREMELY happy to have such amazing people involved in my children's education!”

“In my opinion this is the best program around for young kids.”