

# NTCAC Head Start



*Serving Cameron, Elk, McKean, and  
Potter Counties*

Anthony Moscato, Board President  
David Greene, Executive Director  
Debra Sidelinger, Head Start Director

# Northern Tier Community Action Corporation

## Head Start Program

### Center and Home Base Locations

Site	Phone Number
Bradford I	368-4809 or 368-9150
Bradford II	368-8551 or 368-9150
Bradford III	363-9265 or 368-9150
Coudersport	274-7017
Eldred	225-2200
Emporium	486-4000, Ext. 2054
Johnsonburg	965-5627 or 965-3389
Kane I	837-9392 or 389-5720
Kane II	837-8068 or 389-5720
Port Allegany I	642-2807
Port Allegany II	642-9557, Ext. 3018 or 642-2807
Ridgway	772-4030 or 772-0261
St. Marys	781-7776
Elk & Cameron County Home Base	781-6666
McKean County Home Base	225-4018
Potter County Home Base	274-7132



Find us on:  
**facebook®**

<https://www.facebook.com/NTCACHeadStart>



# History & Facts

In 1964, the Federal Government created a panel of child development experts to design a program to help communities overcome the barriers of young children living in poverty. The findings of that panel report became the blueprint for Project Head Start.

**Project Head Start** was launched as an eight-week summer program by the Office of Economic Opportunity in 1965, designed to help break the cycle of poverty by providing preschool children of low-income families with a comprehensive program to meet their emotional, social, health, nutritional, and psychological needs. Recruiting children age three to school entry age, Head Start was enthusiastically received by education, child development specialists, community leaders and parents across the nation.

In 1969, Head Start was transferred from the Office of Economic Opportunity to the Office of Child Development in the US Department of Health, Education and Welfare, and has now become a program within the Administration on Children, Youth and Families in the Department of Health and Human Services. A well established, though still an innovative program, Head Start has had a strong impact on communities and early childhood programs across the country.

Head Start programs are operated by over 1500 community-based organizations, including school districts, universities, community health centers, tribal governments, Alaska Native Corporation, city and county governments, Community Action Agencies, and other profit and nonprofit organizations.





# **MISSION STATEMENT**

**Northern Tier Community Action Head Start is committed to providing quality services that promote learning, growth, development of self-worth and dignity for the children and families that we serve.**

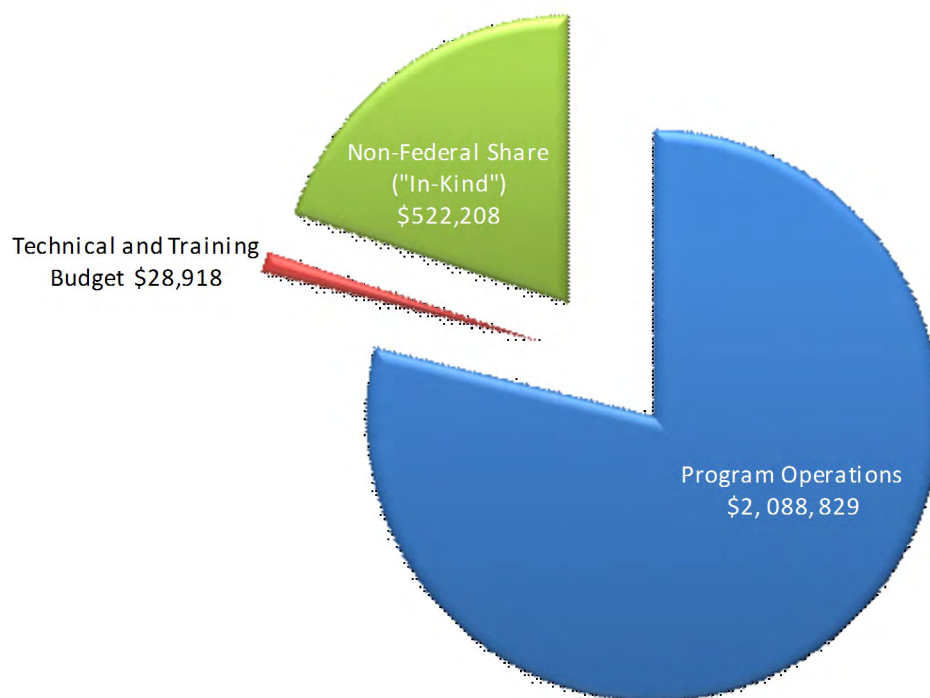
**Northern Tier Community Action Head Start is a pre-kindergarten program that provides educational and social opportunities to enhance the healthy development of children. Our program provides support for the families in Cameron, Elk, Potter, and McKean counties. Our goal is to help the children prepare for kindergarten and to reach their full potential in school as well as later in life.**

**Northern Tier Community Action Corporation Head Start's philosophy is focused on meeting the needs of the children and families we serve. These needs include good health, high-quality food, warmth, love and security, development of a good self-concept, successful daily learning experiences, freedom of exploration and expression, and character building. Our program is dedicated to providing the highest quality comprehensive services in child development and school readiness. We strive for a collaborative relationship with other organizations that provide services to young children and families. Our combined efforts provide the opportunity for parents to choose a nurturing learning environment that best suits the needs of each child and his or her family.**



- **Head Start Director:** Debra Sidelinger
- **Family and Community Manager/Transportation Manager:**  
Marcy Boswell
  - **Education Managers:** Jodi Guisto & Loren Wendel
  - **Health and Nutrition Coordinator:** Bonnie Halquist
  - **Professional Development Coordinator:** Tricia Juran
    - **Administrative Assistant:** Mary Goss
  - **Human Resources/Fiscal Manager:** Shelia Guisto
    - **Fiscal Bookkeeper:** Tracy Metcalf
  - **Information Technology:** Wendy Luckenbill

## Funding Breakdown





BOARD OF DIRECTORS

## Officers

**Board President:** Mr. Anthony Moscato

**Board Vice President:** Mr. George E. Hults

**Board Treasurer:** Padraic McGrath, CPA

**Board Secretary:** Michael Nasto

<u>Name</u>	<u>County</u>
Phil Jones Reverend Joseph Short Richard Balizet Charmaine Burgett Rose Bloom	Cameron
Robert P. Caskey, CPA Fritz Lecker Bonnie Skellen	Elk
Stephanie Hutchins Carol Duffy Amanda Long	McKean
R. Gale Monroe Terry Simkins Thomas R. Tyler	Potter



# HEAD START

## Policy Council


### Officers

Chairperson: Adam Harp

Vice Chairperson: Phaedra Steele

Secretary/Treasurer: Karen Simons



<u>Representatives</u>	<u>Alternates</u>	<u>Community Representatives</u>
Charlie Ferraiolo	Samantha Quinn	Monica McKinney
Allan Kline	Jennifer Proctor	Jacqueline Howard
Paula Werts	Harrell Johnson	Cheri Brown
Shalynn Schatz	Elizabeth Young	Andrea Finlan
Stephanie Bevacqua		
Karen Simons		
Alyssa Schoonover		
Simone Gibson		
Jamie Buzzard		
Amanda Long		

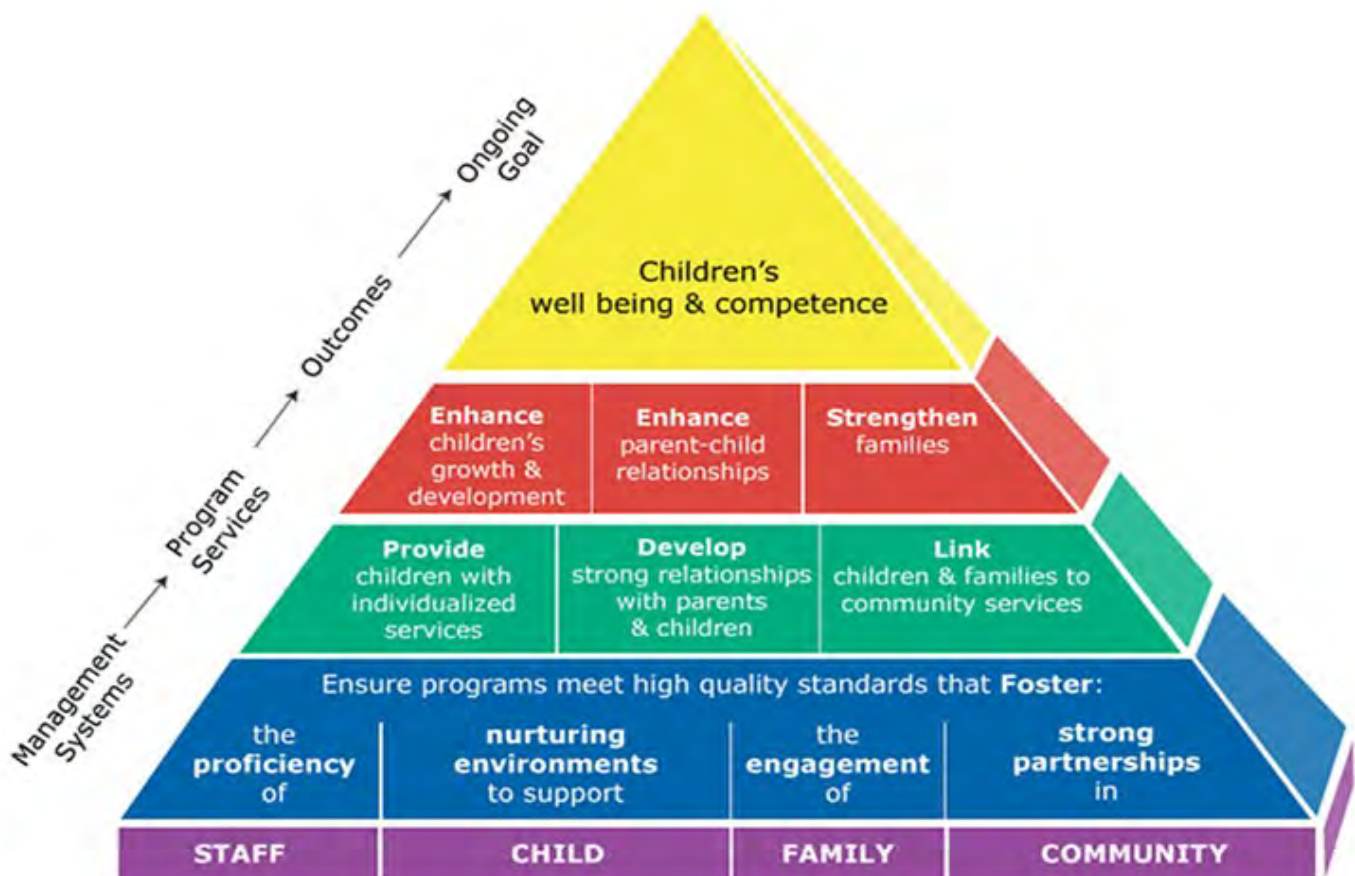
*"An investment in knowledge pays the best dividends." —Benjamin Franklin*

# What is School Readiness?

The Office of Head Start (OHS) defines school readiness as children being ready for school, families ready to support their children's learning, and schools ready for the children who enter their doors. Children's school readiness is measured by the skills set out in the five domains of the **Head Start Child Development and Early Learning Framework**:

- Language and Literacy
- Cognition and General Knowledge
- Approaches to Learning
- Physical Development and Health
- Social and Emotional Development

Families are engaged in their children's learning and development and poised to support the lifelong success of their child. Head Start recognizes that parents are their children's primary teachers and advocates. As Head Start programs, parents, and schools work together to promote school readiness and engage families as their children make the transition to kindergarten, schools become ready for children.





# TRANSITION to Kindergarten

**What do we mean when we say “transition to kindergarten?”** The word transition refers to the process of change. Transitioning to kindergarten is one of the most significant changes a child will experience in their life. This is a time that can be very stressful for a young child. They are leaving either the home environment or the familiar environment of their preschool classroom to enter a new place.

**What opportunities will my child and family have that will help make the transition to kindergarten smoother?** Families in Head Start will have the opportunity to participate in transition activities throughout the year. They can be an advocate for their child by participating on the Transition Advisory Board alongside Head Start staff and school district personnel. They can also attend a transition meeting with the school district to ask questions and share information about their child. Children will also be invited to participate in a kindergarten visit where they will get to meet kindergarten teachers and other adults in the building that they will see often!

**How will my child benefit from effective transitions?** Your child will gain increased self-confidence, improved relations with other children and adults, increased motivation, and an openness to new experiences.



***“The object of education is to prepare the young to educate themselves throughout their lives.” - Robert Maynard***

# 2018-2019 Budget

Budget Category	Specific Category	Budgeted Amount	T/TA Budget	Non-Federal Share Budget
Personnel	Management, Staff, and Substitutes	\$1,044,131	\$0	\$0
Fringe Benefits	Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI), Health, Dental, Retirement	\$520,188	\$0	\$0
Travel	Staff Out-Of-Town Travel	\$350	\$0	\$0
Supplies	Office, Classroom, Health	\$66, 557	\$0	\$13,107
Contractual	Administrative Services (e.g., Legal,)	\$2,000	\$0	\$0
Contractual	Health / Disabilities Services/Dietician	\$3,000	\$0	\$0
Contractual	Food Service	\$37, 601	\$0	\$0
Contractual	Child Transportation Services	\$38, 250	\$0	\$0
Contractual	Training and Technical Assistance	\$0	\$28,918	\$0
Contractual	Other Contracts	\$37, 660	\$0	\$17, 119
Other	Rent	\$151, 860	\$0	\$0
Other	Utilities, Telephone	\$50, 640	\$0	\$97, 836
Other	Insurance(s)	\$3, 890	\$0	\$0
Other	Building & Equipment Maintenance	\$15,000	\$0	\$0
Other	Local Travel	\$29,000	\$0	\$0
Other	Volunteers	\$0	\$0	\$380, 736
Other	Parent Services	\$3, 050	\$0	\$0
Other	Accounting, Audit, Payroll Services	\$19, 750	\$0	\$0
Other	Publications/Advertising/Printing/ Postage	\$10, 700	\$0	\$0
Other	Other	\$26, 484	\$0	\$13, 410
<b>Total</b>		<b>\$2, 088, 829</b>	<b>\$28,918</b>	<b>\$522, 208</b>
Other Funding	Child & Adult Care Food Program	\$160,038		
Other Funding	Head Start State Supplemental	\$85,333		



We'd like to give some special recognition to five employees who hit major milestones this year with Northern Tier Community Action Corporation Head Start.

From left to right:

Mary Goss, administrative assistant—40 years of service

Marcy Boswell, Family and Community Specialist—30 years of service

Amy Guras, Assistant Teacher in Kane—15 years of service

Lisa Hostetlar, Teacher in Emporium—5 years of service

Debbie Manning, Home Visitor in Elk and Cameron County—5 years of service

## Audit

Northern Tier Community Action Corporation's most recent financial audit revealed no deficiency or material weaknesses. Information about the agency's audit is publically available and may be viewed at [http://](http://www.ntcac.org)

[www.ntcac.org](http://www.ntcac.org).

# Outcome Results for the Head Start Learning Outcomes Framework:

## Central Developmental Domains for Children

<b>Central Developmental Domains or Children</b>	<b>% Above/At</b>	<b>Outcome Grades</b>
<b>Approaches to Learning</b>	<b>98%</b>	<b>Excellent</b>
<b>Social and Emotional Development</b>	<b>97%</b>	<b>Excellent</b>
<b>Language and Literacy</b> <ul style="list-style-type: none"> <li>• Language and Communication</li> <li>• Literacy</li> </ul>	<b>92%</b> <ul style="list-style-type: none"> <li>• 99%</li> <li>• 84%</li> </ul>	<b>Very Satisfactory</b> <ul style="list-style-type: none"> <li>• Excellent</li> <li>• Very Satisfactory</li> </ul>
<b>Cognition</b> <ul style="list-style-type: none"> <li>• Mathematics</li> <li>• Scientific Reasoning</li> </ul>	<b>92%</b> <ul style="list-style-type: none"> <li>• 86%</li> <li>• 97%</li> </ul>	<b>Very Satisfactory</b> <ul style="list-style-type: none"> <li>• Very Satisfactory</li> <li>• Excellent</li> </ul>
<b>Perceptual, Motor, and Physical Development</b>	<b>99%</b>	<b>Excellent</b>
<b>Overall Outcome Results Audit Grades for 2017-2018</b>	<b>94%</b>	<b>Excellent</b>



Think  
Do  
Be

→

Positive

**Highest Outcome Results for Children Age 4—100% and  
Excellent Audit Grades across 12 Domains**

Relationships with Adults	Emotional & Behavioral Self-Regulation
Emotional Functioning	Sense of Identity & Belonging
Writing	Reasoning & Problem Solving
Gross Motor	Health, Safety & Nutrition
Vocabulary	Attending & Understanding
Fine Motor	Communicating & Speaking

**Highest Outcome Results for Children Age 3—100% and  
Excellent Audit Grades across 4 Domains**

Sense of Identity & Belonging
Reasoning & Problem Solving
Gross Motor Skills
Fine Motor Skills

The overall outcome results audit finding and grade for the **93 children who transitioned** from Head Start to Kindergarten was **97%** above/at achievement of age-appropriate skills and outcome goals for an **Excellent** audit grade. This was a **1%** increase from the 2016-2017 program year audit grade of 95%

*\*The entire outcome result's report may be found on our webpage.*



**PROGRAM GOAL #1:** NTCAC will demonstrate commitment to continuous improvement and strong teaching practices to ensure children enter kindergarten with the skills and resources they need to be successful.

**PROGRAM GOAL #2:** NTCAC will utilize and fully integrate the Positive Behavior Interventions and Support (PBIS) framework to foster social-emotional competence in children, families, and staff.

**PROGRAM GOAL #3:** NTCAC will develop an effective system of monitoring, communication, and information-sharing, between NTCAC's Head Start program, staff, management, parents, as well as collaborative partners that enhances our ability to coordinate seamless services for children and families.



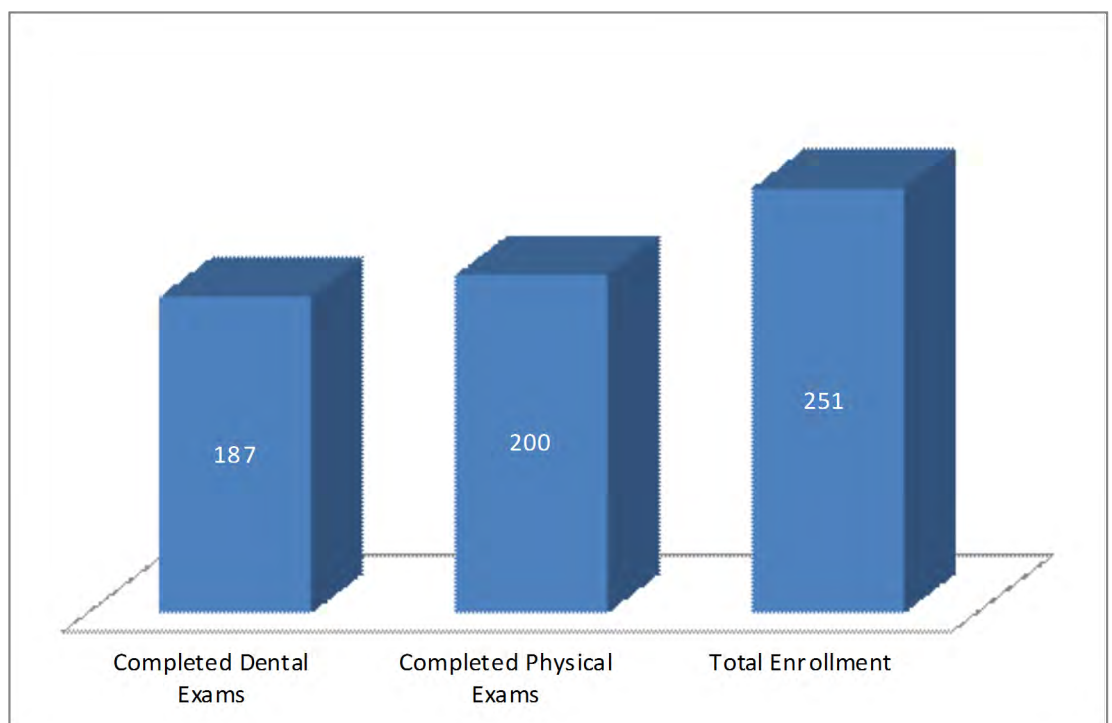


Head Start is a holistic program that also includes health education. With educational opportunities provided to both parents and children on the importance of physical and dental health, we strive to improve the overall health of all our students. Per Head Start regulations, every child enrolled in Head Start is required to obtain a physical and dental exam within 90 days of enrollment. If a child does not have a medical or dental home, our staff help connect them to resources. We are also pleased to provide a mobile dentist in our centers thanks to partnerships with area dentists. At Head Start, we work to remove any barriers to a healthier lifestyle.

Bar 1 represents the total number of dental exams completed.

Bar 2 represents the total number of physical exams completed.

Over 75% of our students have current dental exams while 80% have current physical exams.







**As your child's first and most influential teacher, parents have an important role in Head Start. Parents are always welcome in the classroom by helping with or leading activities or projects, field trips, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class.**

### ***How do parents and staff work together?***

**Family Service Workers** meet with the families in their homes and assist them in setting school readiness goals and expressed family need goals. They follow up with families by providing information and referrals as needed to help families accomplish the goals they set.

**Teachers** meet with the child's family four times each year for two conferences and two home visits. Parents are provided with a copy of the child's progress at least twice a year. Parents/Guardians are encouraged to volunteer time in the classrooms as often as possible. We have an ***"Open Door"*** policy for parents/guardians to come to the classroom at any time.

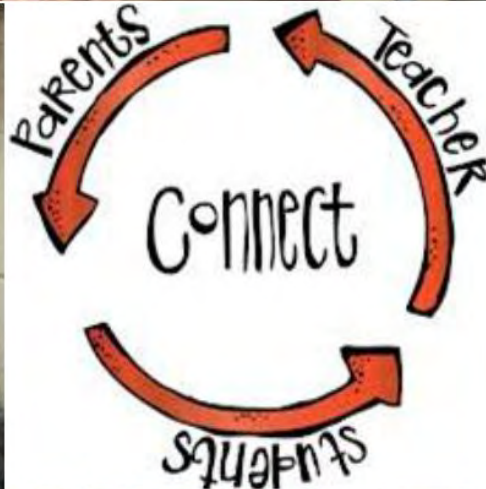
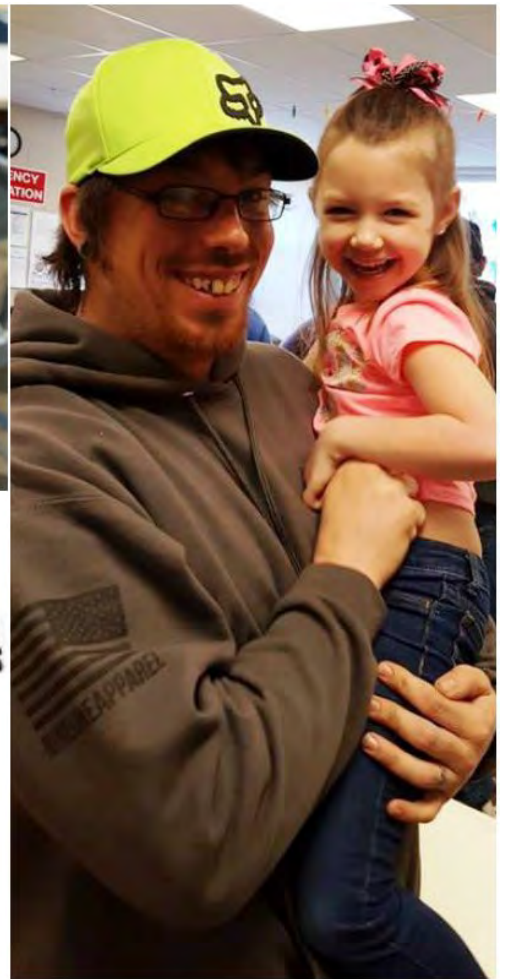
### ***How do parents share their ideas, gifts, and talents with the Head Start program?***

**PCC** – Parent Committee Meetings are held monthly. At these meetings, family and staff discuss center and community concerns and suggestions. Presenters discuss topics of interest chosen by the participants and a craft or activity is scheduled.

**Policy Council** is the advisory board of the Head Start program. Parents, guardians and community volunteers meet monthly to plan for the future of Head Start. The meetings are held on the second Thursday of each month at the Northern Tier Community Action Corporation's Conference room.

***"Every child deserves a champion—an adult who will never give up on them, who understands the power of connection and insists that they become the best that they can possibly be." - Rita Pierson***





### Ways to Get Involved at Head Start

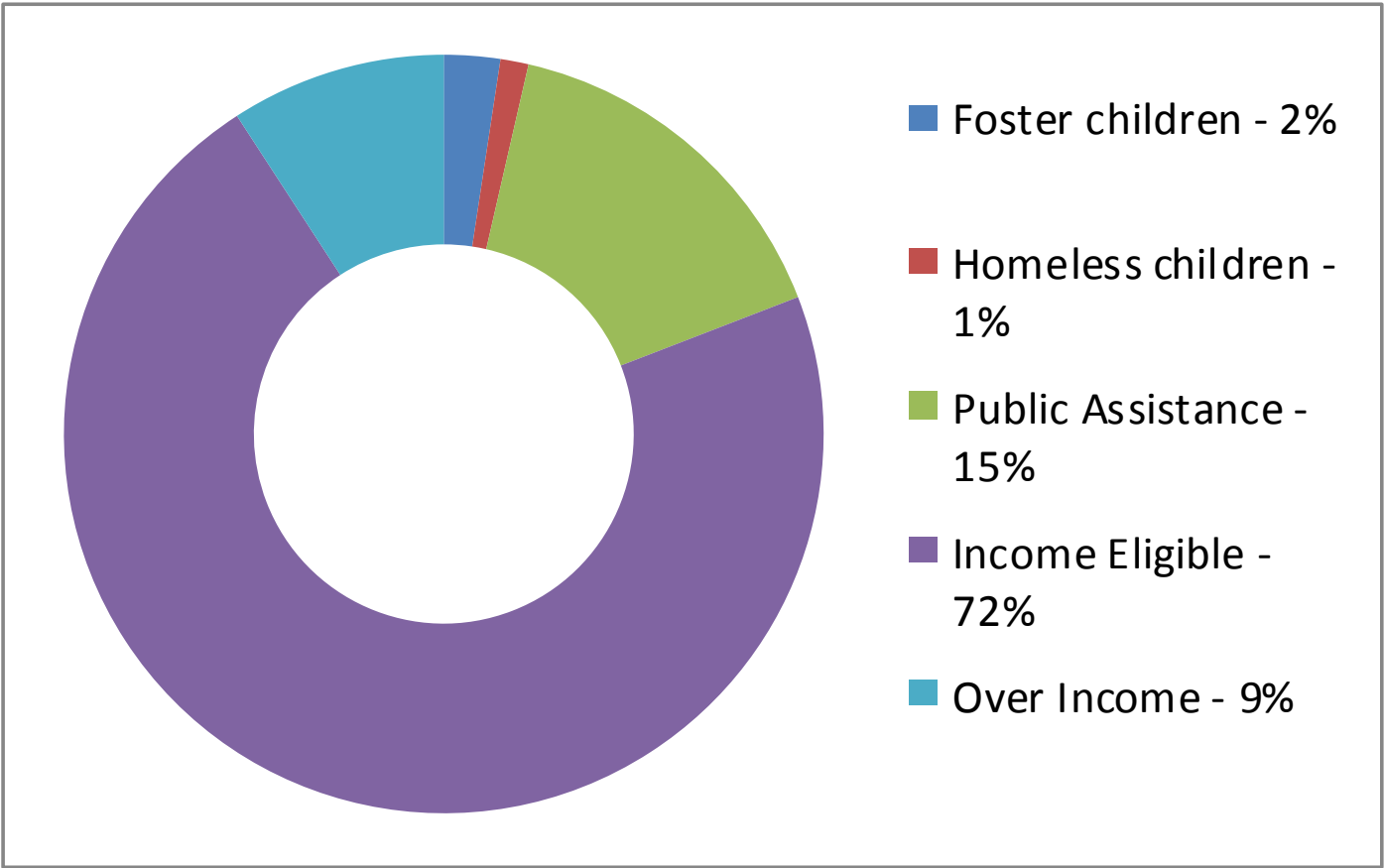
- Family Literacy Functions
- Home Visits
- Board of Directors
- Committees
- Parent Meetings
- Home Base Socializations
- Volunteer opportunities
- Family Partnerships
- Parent/Teacher Conferences
- Policy Council
- Volunteer training program
- Curriculum input

# Program Information

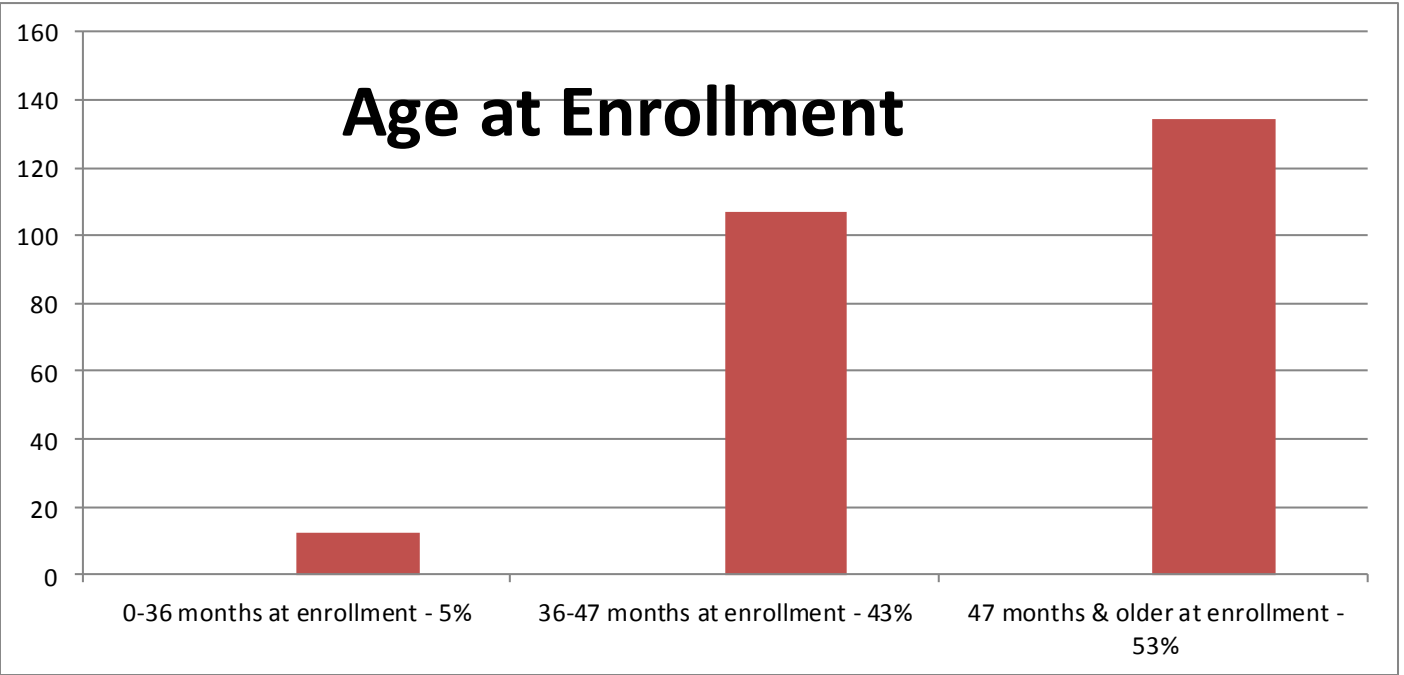
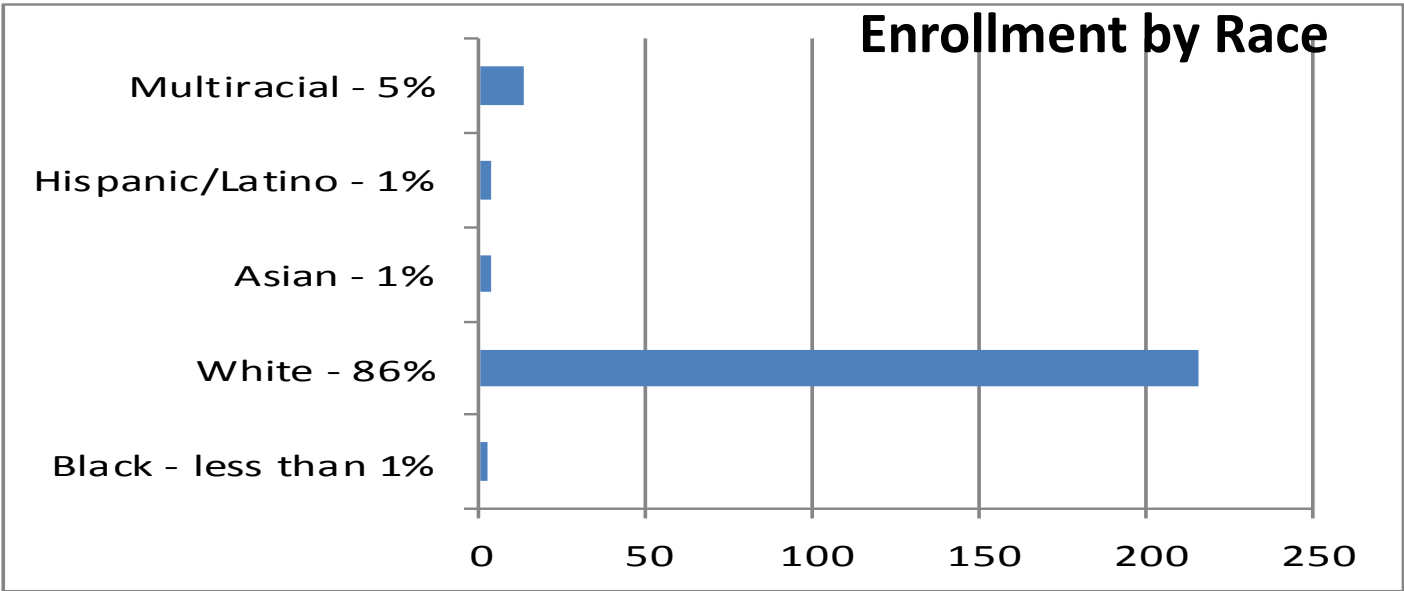
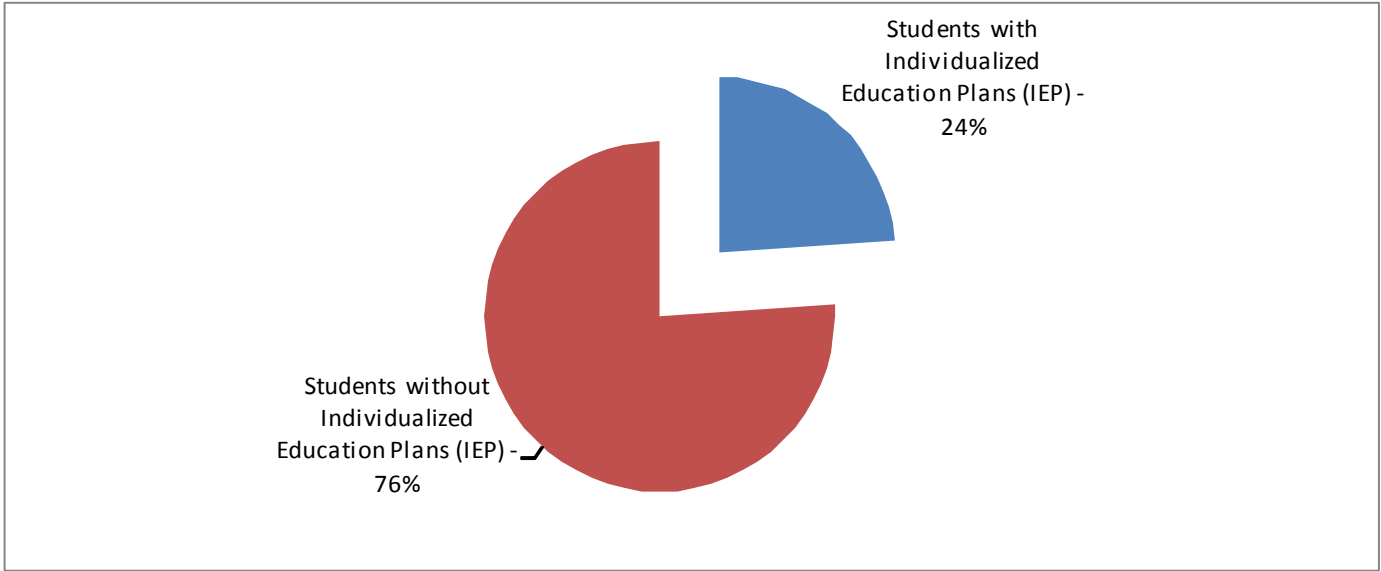
## Eligibility and Enrollment

Enrollment	Head Start		
Average Monthly Enrollment	Reported	Funded	Status
251	251	251	Reported

## Enrollment by Category



*“If we expect our children to thrive at our colleges and universities, and succeed in our economy once they graduate—first we must make quality, affordable early childhood education accessible to all.” - Kirsten Gillibrand*





**“It's definitely the best thing her mom and I could have done for her! Thank you so much to everyone that has helped my daughter get this far! You all are a blessing to the communities you serve!”**

**“Everything you have done is greatly appreciated from the bottom of my heart.”**



**“I love them! They do so much with the kids! I highly recommend!”**

**“Great class with wonderful teachers. My daughter loves it and so do I!”**